

AP FAQs

Updated 8/19/19

How do I join my class' sections online through AP classroom?

Students will need a College Board account to access the online classrooms at myap.collegeboard.org. Students who already have an existing College Board account should use it. Students who do not yet have a College board account can create one. Students should use their personal email addresses when creating accounts. Teachers will give students join codes for each AP class. When the student enters the join code, s/he will have access to the online resources as well as the exam registration feature.

How do I register for an AP exam?

Students will register for exams through their accounts on myap.collegeboard.org. Students will have to elect "yes" or "no" for each exam. Students must then pay for exams either via InTouch or at the Bursar's Office.

What are the deadlines and fees?

DEADLINE	EXAM FEE (PER EXAM)	EXAM FEE FOR AP CAPSTONE: SEMINAR & RESEARCH
November 1 Deadline for online registration and payment for <u>fall-only and yearlong classes</u> .		
March 1 Deadline for <u>semester 2-only classes</u> (applies to Govt and Macro only) Also the deadline to add or cancel an exam registration. Fees apply (see below)	\$94.00	\$142.00

**These registration fees are set by The College Board*

NOTE: NO EXAM REGISTRATIONS WILL BE ACCEPTED AFTER March 1

I registered in the fall, but have changed my mind and no longer want to test. What can I do?

Students wishing to cancel an exam registration must see Ms. Petrillo in the Counseling Office for a refund request. Students will be refunded the full amount, minus a \$40 unused exam fee.

I originally did not want to test, but changed my mind and want to add an exam. Is it too late?

Students may add an exam order up until March 1. There is a late order fee of \$40 per test (in addition to the \$94 or \$142 base exam fee). Students must see Ms. Petrillo for a late registration form. There is no InTouch payment available for late registration.

I qualify for Free/Reduced Lunch (FRL). What do I owe?

Students who receive FRL will automatically be charged \$0 per exam.

I do not qualify for Free/Reduced Lunch (FRL). How do I get help paying for exams?

Only students who receive FRL get their exam fees waived. However, students who have financial need should see Ms. Petrillo in the Counseling Office ASAP to work out a plan.

What should I bring to the exam room?

Several No. 2 pencils and pens with blue or black ink, a calculator (if applicable), an eraser, and a ruler (only for the AP Physics exam). Please see [AP Exam Central](#) for more information on the calculator regulations. Students: it is YOUR responsibility to know what materials are required for your exam.

What is prohibited from the exam room?

No cell phones/smartphones, smartwatches, electronic devices (other than approved calculators), highlighters, or books are allowed in the testing rooms.

How do I know where to report for my exam?

An AP exam testing schedule with assigned rooms will be posted inside/outside of teacher classrooms and inside the Counseling Office. Please ask your AP teacher if you do not know where to report.

When do I need to report to the testing room?

- **Morning exams: 7:45 am**
- **Afternoon exams: 12:00 pm**

**Students must report ON TIME to their testing rooms. Students testing in the afternoon should report to first lunch on testing day.*

What if I am late to the test session?

Due to test security reasons, students will not be permitted to the testing room once the remaining bubbling sections are complete. Late arrivals who are not admitted to the testing rooms are considered "no shows" and **are not eligible** for refunds or make up exams.

How do I know which day my exam is?

The AP exam calendar can be found on the CFHS website, College Board website, on your registration information flyer, and in the Bulletin for AP Students and Parents (which you will receive in Dec/Jan).

How long do the exams last?

On average, exam administrations last between 4-4.5 hours. Students taking afternoon tests will need to arrange for other forms of transportation, as buses will be gone by the time testing is done. Students approved for extended time accommodations will have longer testing sessions.

What if I have more than one exam scheduled for the same day and same time?

College Board makes provisions for students who wish to register to take two exams that are scheduled at the same time and date. Please see Ms. Petrillo for more information.

What if I have two exams scheduled on the same day (but not the same time)?

You will take the exams back to back (one in the morning and one in the afternoon).

How can I take an exam with the accommodations from my IEP/504 plan?

If you have a documented disability, you may be eligible for accommodations on AP Exams. Please note that simply having an IEP or 504 plan in place does NOT mean you automatically get your accommodations on AP exams. Students need to get formal approval by working with Ms. Petrillo on the online request process. **Requests should be submitted no later than January 15** in order to meet the College Board's deadline. Please see your Special Education case manager--or Ms. Petrillo in the Counseling Office--ASAP in order to get your online request submitted. Students who are approved

will be contacted with their testing information 1-2 weeks before the exam. If you are not sure if you are already approved for College Board accommodations, please see Ms. Petrillo.

What if I finish early? Can I leave before the end of the session?

Under no circumstance will a student be permitted to leave an AP exam early (even for work, sports, etc). This policy is per College Board's security regulations and holds true even if all students in a testing room are done before time is called.

What if I get sick and cannot attend my exam session?

There are provisions for students who become sick or injured during or right before testing. In case of such an emergency, you must notify Ms. Petrillo via email or phone (jpetrillo@cfsd16.org or 520-209-8382). A doctor's note will be required.

Are there any circumstances that allow for an alternate late testing date?

Per College Board regulations, there are circumstances that allow for a student to take a late exam on an alternate test date. Depending on the circumstance, there may be a \$40 fee charged.

The following are permissible late testing reasons with no additional fee:

- Athletic contest/event
- Conflict with state mandated test
- Emergency: bomb scare or fire alarm
- Emergency: serious injury, illness, or family tragedy
- Religious holiday/observance
- School Closing
- Three or more AP exams on the same day
- Two AP exams on the same day and time
- Academic contest/event

The following are permissible late testing reasons with a \$40 late testing fee:

- Family commitment
- Ordering error
- Other school event

Alternate late exams will be given on May 20-22 as per College Board's national testing schedule. If you need to take an alternate exam, please see Ms. Petrillo.

How can I practice for the AP Exams?

Students should use their teachers' online AP classrooms for practice resources. They can also review released free-response questions at www.collegeboard.org/apstudents. It is also recommended students work with other students. Finally, practice books are available to be checked out from the College and Career Center (CCC), located in the Counseling Office.

If I don't get a good grade on an AP Exam, will it hurt my chances for college admission?

If you take an examination as a senior, colleges will not receive your grade before July--after you have been admitted. If you choose to report AP grades obtained during grades 9-11, you will primarily be telling the colleges that you took on challenging curriculum and that you are serious about your studies.

Please see Ms. Petrillo in the House 1 Counseling Office

if you have any additional questions about AP exams 😊